



MASTER GARDENER FOUNDATION OF KING COUNTY

BOARD MEETING MINUTES

Saturday, January 8, 2022, 1:00 p.m. – 4:00 p.m.

Jim Olson, Penny Kriese (guest), B. Williams, B. Caredio, TJ Johnson, R. Godwin, Carrie Hill, M. Watts (ex officio), S. O'Byrne, M. Byrne (guest), T. Bloor, A. Lee; John Sykes

The meeting was called to order by J. Olson

J. Olson welcomed our guests.

It was announced that Randi Smith and Tiffany Ng will be resigning the board effective immediately. Tiffany Ng will retain support of the communications committee. The board approved minutes for December, 2021 meeting. It was announced that Magnuson Children's Garden has received a donation of \$100K. J. Olson asked that everyone give thought to who might be an appropriate candidate for the board. J. Olson asked if there was anyone interested in stepping into the role of Vice President of the Board. No one volunteered

An update on the BDG workshop and GG Education Series was provided by Marty Byrne.

Publicity for the series has been put out. BDG is being done as three series. Growing Groceries will be a single series of 11 classes. Marty updated the board on what has been done to advertise the classes.

Mary Watts provided a Program Update

Numbers for returning volunteers sits at 585 – same as last year. This includes returning and incoming class. Draft rosters for clinics are ready but are not yet being made public. Mary's part time assistant will be transitioning to full time next week. Training for new interns begins in one week. Program requirements will likely be changing because of response to Covid-19. The program has seen more clinic leader changes than normal. Mary is trying to strategize about balancing clinic member numbers (get each what they need). Gardens are doing great, working on leadership, signage, sharing info. Education committee is finalizing plans. GivePulse will be used for reapplication and registration for program. Activity selection will be separated out from reapplication. This will make it easier to communicate members about roles within the program and recruit people to fill them. We are re-assessing the designation of Alumnus. It is no longer recognized by WSU. 2022 will go back to pre-covid hours requirements.

Treasurer's Report

TJ Johnson provided an overview of the budget as it currently stands.



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She provided an overview of the 2021 budget wrap-up. There was a review of the changes to the 2022 Budget the prior version. The budget was near to complete. She also reported that the Capital One credit card had finally been closed. The \$30,000 approved has been transferred after January 1 to take advantage of accruals.

She suggested that the Key Bank Checking account which had been established for the CUH Plant Sale and has \$4,000 should be transferred to another account and closed.

Reviewed changes to most recent version of the 2022 budget.

A discussion of changes, funding of assistant, questions about moneys brought in and put out followed.

C. Hill requested a broader conversation on what counties get and give. Discussion of what we are doing and what we should be doing. C. Hill – foundation has been used as a vehicle for booking costs and distributing funds. If that needs to change than let's look at what the foundation is paying for and should be paying for.

B. Williams comments – some parts he doesn't understand. If we are funding an employment position through training our interns – when we can't train how do we pay?

TJ – doesn't think we can vote on the budget right now. If income training is being diverted than the budget needs to be reworked. Also intern training has \$10,000 expenses –

The 2022 class is still through the Foundation.

Budget will be voted on another time. TJ action item – make adjustments and post for review

J. Olson asked for provisional approval.

R. Godwin had questions about several line items. Voiced concerns for provisional approval.

A vote on the budget was not taken, and action deferred until another meeting was held to resolve them.

Foundation Website Update Status

Tiffany resigned prior to the meeting so we don't have an update. Penny is working on a project proposal for us



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Event Lookahead

T-shirts , NWFGS

NWFGS is getting set up. People who were recognized in 2021 get first crack on the slots.

321 people signed up for the t-shirts.

Emergent items

The Board is below our threshold for members. J. Olson asked the board and the board elected Phil Fordyce to the board.

Organizational Fluency/Responsibilities Review

Jim lead us through an overview of the program leadership structure

Mary's diagram

WSU Extension MG Program Coordinator

MGFKC Board of Directors – for the most part lines up with WSU ideas

Review of open roles.

Jim has a diagram of roles.

Jim would like one model that captures all of it. Opened it for comments and questions.

A discussion followed regarding what we wanted to capture and how to communicate it.

CUH Office Rental Cost History and Lookahead (Carrie)

C. Hill walked us through the history of our time at CUH and what the current lease says. The current lease expires in 2024. We will need to look at what to do then and new MOA.

Carrie expects that new MOA discussion will begin in about a year.

Bruce William suggested that we begin by finding out what we pay in rent per square foot.

Mary would like to be involved in the discussion. There is much to consider.

Bruce, TJ, Suzi will all be on the committee. Richelle will help and not chair.



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Investment Policy revision (TJ/Jim)

A review of our investment history and spending was lead by J. Olson and TJ Johnson. First item to discuss – the current policy is that we should have one year of income in reserve and liquid. Liquid is defined for this purpose as readily available.

Jim proposed that a policy be set that should our assets exceed \$350,000.00 we should do a draw down. Audit committee will discuss and decide on a policy.

Final Comments –

The Board headcount is at 11. Phil will make 12. We currently have three openings. TJ is up for election. Valentina Barei is terming out. All board members should be actively recruiting folks to join the board.

Adjourned