



# MASTER GARDENER FOUNDATION OF KING COUNTY

## BOARD MEETING MINUTES

Thursday, March 10, 2022, 7:00 p.m. - 8:30 p.m.

In Attendance: Jim Olson, Bruce Caredio, TJ Johnson, John Sykes, Phillip Fordyce, Mary Watts (ex officio); Carrie Hill, Bruce Williams, Amy Lee, Trish Bloor, Richelle Godwin, Valentina Barei

Meeting was called to order by J. Olson

Phil Fordyce was welcomed as our newest board member

Minutes for the January meeting were approved.

A request was made for someone to fill the Vice President role. There were no volunteers.

Mary Watts provided a program update:

While mask mandates are lifting, vaccine requirements are still in place for WSU. The Program Assistant has tendered her resignation. She did comment that she felt she wasn't treated well by MGs. She received some very difficult emails. A discussion followed on how to communicate this to our membership. The Program Assistant job is posted.

The training class continues. The first in-person training was last Saturday. It went great. There are a few more in person sessions scheduled. The class will be meeting monthly on Zoom for some time. The class overall has been really good.

Clinics are having kickoff meetings. Things are going well.

Education team chair has resigned.

Technology team is working on a few projects. Setting up GivePulse for application processing next year. Helping clinics adopt sign-up genius and working on collecting data.

Program leadership team has expressed concern over the loss of Alumni status. Historical records did not get carried over into GivePulse for people already retired from the program. Anyone not active or on leave of absence can't track in GivePulse.

TJ Johnson gave the Treasurer's Report

2022 Budget status – approved via email.



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Some highlights – good response on contributions. We are currently ahead of projections.

Education activities are seeing a great response.

Discussion followed regarding doing two appeals. We will do second around May.

PayPal fees have almost doubled over the last year. We are charged a Partner Fee for every transaction. TJ looking into what are options are on this. We may be able to get the fees waved. Currently on a five dollar class almost an entire dollar goes to fees.

As of February investments are down

Discussions followed concerning some questions regarding budget and the cost of covering the assistant.

We did receive a Request for Funds from the Ballard clinic. The request is for money to fund storage for clinic supplies. A similar ask was made las year. The current request is ~\$536.00 for 5 months. J. Olson suggests that we approve in concept and get final budget later. This was not in the budget for the clinic because clinic leadership changed. J. Sykes does plan to add to budget.

There was a discussion of other fees we could be asked to take on – it's a growing problem.

The RFF for Ballard clinic was approved.

The audit committee met and discussed Investment Policy. We are out of compliance with our current policy by \$94,000. There was a Discussion of the current policy. The Audit committee has questions that need to be answered. There is potential for updates to our definition of liquid. Since we rarely spend our budget and are conservative in our income estimates TJ feels we should change the “hold” amount. TJ gave a really good review. Audit committee is asking that we re-constitute the investment committee to answer questions and possibly change the policy. We have little memorialized history on the investment policy as it stands. TJ asked for volunteers to serve on the Investment Committee. Committee reconstituted. Richelle objected. P. Fordyce volunteered, J. Olson volunteered. A. lee volunteered. TJ will set meeting within the next two weeks.

Event Summary – Jim Olson

T-shirts - Well underway. Jim distributed them at an intern event. Eventually we will offer them again to folks that did not order one initially.



## **MASTER GARDENER FOUNDATION OF KING COUNTY**

NWFGS – it went great. Corp of Engineers that takes care of the locks as a result invited us to do some projects.

Board Member report on Special Focus Status

Education Team – Bruce W./Richelle – Dave Hanower resigned as lead. Meetings have been irregular.

Program Office future – Bruce W. – his initial research indicates that there are other places that we could get for less. A few comments followed thanking Bruce for his work and comments about considerations.

Meeting was adjourned

**Next meeting:** April 14, 2022 7:00 pm – 8:30 pm