



MASTER GARDENER FOUNDATION OF KING COUNTY

BOARD MEETING AGENDA

Thursday, September 14, 2023, 7:00 p.m. – 8:30 p.m.

Zoom Meeting - <https://us06web.zoom.us/j/88172076722> Meeting ID: 881 7207 6722

One tap mobile - +12532158782,,88172076722#

Dial in - +1 253 215 8782 Meeting ID: 881 7207 6722

Directors In Attendance: Joan Baldwin, Joe Jennings, Linda Kaufman, Linda Peterson, Gary Scheider, Trish Bloor, Matt Jennings, Nancy Marshall, Lin Provost, Daryl Schlessler, Phil Fordyce, TJ Johnson, Suzi O’Byrne, Dawn Rubstello

Guests: Sarah Moore

Agenda

- 7:00 Call to Order (Joan).....10 minutes
 - Request a volunteer to take Meeting Minutes for tonight. – Daryl volunteered.
 - Approve August Minutes – Joe moved to approve, Linda P. seconded; all in favor.
 - Review August action items
 - CUH Inventory update on surplus sales – 3 carts, still new in boxes, are reserved for raffle at AEC; remainder will be included in inventory to be sold
 - CRC/Editor contract approved & completed

- 7:10 Fall Recognition Event October 21 (All).....15 minutes
 - Organizing Committee – Joan, Joe, Suzi, Linda P, Sarah
 - Theme – “Thank You For Your Thyme”/Speaker – No speaker – celebration of MG volunteers
 - Exploring opportunity to livestream the event for those who are unable to attend in person
 - Foundation business meeting to be held separately in January
 - **Action Item:** Please talk to fellow volunteers wherever you have the opportunity and encourage them to sign up and attend
 - Board Nominations (President & Foundation Awards) – Joan will explore prior protocol for these two awards and provide an update
 - Sarah encouraged Directors to nominate fellow Master Gardeners for the 2023 Outstanding Master Gardener Awards at this link:
 - <https://wsu.givepulse.com/survey/take/imFWCpmfHGErBdOF8IYP>

- 7:25 Development Committee Update(Joe).....10 minutes
 - Plan Review – Motion to implement – Linda moved to implement; Phil seconded; all in favor



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- Fall appeal
- 7:35 Program Update (Sarah).....10 minutes
- MG Gabi Hong stepping down from Garden Leadership Chair role; conversations underway with other garden leaders
 - MG Daryl Schlessler stepping down from Technology Chair role; hoping to announce the transition to a new leader shortly
 - Diversity, Equity & Inclusion initiative – seeking to increase access to gardens and services
 - Program Priorities conversations are a top goal for 2024 – clinician exercise in development by Daryl / Education Team
 - 2024 Intern applications are flowing in
 - Program Office Team is preparing for annual certification window (Oct 1 – Nov 30)
 - MG Sue Melgard will be speaking on pollinators at AEC this year
- 7:45 Office Future Update (Sarah).....5 minutes
- Sarah and Joan are meeting with Extension leadership again on Monday, 9/18
- 7:50 Treasurer’s Report (Nancy).....10 minutes
- August financial update
 - 990 filing update
 - Audit committee report
 - We will utilize zero-based budgeting for 2024
- 8:00 New bylaws proposal for Master Gardener alumni (Joe).....10 minutes
- Summary:
 - MGFKC to establish “Friends of the King County Master Gardeners” to recognize and appreciate former Master Gardeners and other allies and friends in the community
 - MGFKC and KCMG will jointly send thank you notes and recognition certificates as people leave the Program and offer the opportunity to be part of “Friends of the King County Master Gardeners”
 - Lin has offered to partner with Daryl in exploring solutions for maintaining data simply and sustainably; all processes will be documented
 - Gary moved to establish, Suzi and Linda P. seconded; all in favor
- 8:10 Growing Groceries/Bellevue Demo Garden Workshops (Joan/Trish)10 minutes
- Board input on revenue expectations
 - Allowed expenses
 - Honorariums – Who decides – Ed Team? Steering Committees? Board?
 - Thank you gifts for MGs hosting online Ed series?



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- Assessment: Expenses typically run at less than 10% of revenue
- Proposal: Establish a new policy that GG/BDG Workshop expenses shall not exceed 10% of revenue; GG/BDG Workshop will then make spending decisions within that budget
- No vote held at this time, but it was agreed we'll approve and implement this change during annual budget planning

8:20 WSU Master Gardener AEC – Sept 27-30 (Joan).....5 minutes

- Board members attending?
 - Four Directors are currently registered
- MGFKC donated quilt for auction donated by Phil and made by Pat Fordyce – need to determine \$ value
 - Value set at \$300 each
 - Agreed both quilts will be donated for the auction, per Pat’s wishes
- Raffle: ~~MGFKC donated another quilt donated by Phil/made by Pat Fordyce; also~~ 3 garden carts surplus from CUH inventory
 - Logistics – Gary to coordinate with Sarah for cart transport to Tacoma
 - Gary to establish a value for the carts based on current retail value

8:25 Emergent items (All)..... 10 minutes

- Bellevue Botanical Garden MG container pot display refresh – funding request
 - \$167.54 is remaining in 2023 Request for Funds budget; TJ, Gary and Joe have offered to donate additional funds if this is not sufficient
 - Joe moved we use the remaining Request for Funds budget for this purpose; TJ seconded; all in favor
- New Emergent Item: How can we avoid scheduling events during major religious and cultural holidays?
 - DEI Team will explore opportunities to support and encourage scheduling around major holidays while also recognizing and celebrating them

8:30 Adjourn

Next meeting: Thursday, October 12th, 2023, 7 pm to 8:30 pm, on Zoom

References:

Advanced Education Conference

[Register – WSU Master Gardener Advanced Education Conference \(masterygardenerfoundation.org\)](http://masterygardenerfoundation.org)



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