



# MASTER GARDENER FOUNDATION OF KING COUNTY

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## DRAFT BOARD MEETING MINUTES

Thursday, October 10, 2024, 7:00 p.m. – 9:00 p.m.

Zoom Meeting - <https://us06web.zoom.us/j/88172076722> Meeting ID: 881 7207 6722

One tap mobile - +1 253 215 8782, 881 7207 6722#

Dial in - +1 253 215 8782 Meeting ID: 881 7207 6722

**Directors In Attendance:** Joan Baldwin, Daryl Schlessler, Phil Fordyce, Lin Provost, Linda Kaufman, Dawn Rubstello, Linda Peterson, Trish Bloor, TJ Johnson, Gary Scheider; Suzi O’Byrne.

**EX-officio:** Sarah Moore

**Members:** Kayah Swanson, Wesa Anderson

**Guests:** None

### Agenda

- 7:03 Call to Order (Joan).....7 minutes
  - Welcome – Joan recognized Sarah Moore’s attendance, and our guests noted above.
  - Approve September 2024 Minutes – Lin P. moved to approve; Linda K. seconded; the minutes were approved.
  - Governance discussion moved until after the first of the new year. Looking at changes made at the statewide level to see if we can incorporate.
  - Joan noted that the interviews for the new newsletter editor are complete and Kayah Swanson has been selected, see the agenda item below.
  - Joan noted that three King County MGs were nominated for statewide recognition, see the agenda item below.
  - The King County MG badge replacement policy is being worked on and Sarah is working with WSU to fund a portion of the replacements.
  - Joan noted that the development of the 2025 budget is underway, and the Board should see a draft before our November meeting.
  - The fall King County MG recognition event planning is underway, see the agenda item below.
  
- 7:10 President’s Report (Joan).....12 minutes
  - Joan reported that the following King County MGs have been nominated for statewide recognition: Gary Scheider – 2024 MG of the Year, Penny Kriese – Ed LaCrosse Distinguished Service Award, and Marty Byrne – WSU Extension MG Media Award. Good luck to all.



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- Joan reported that the Board will be moving away from using Drop Box software to using MS Teams. Training will be provided for all board members as well as individual passwords.
  - Joan will be reconvening the King County MG Finance team (endowment foundation). The focus of this group will be to finalize how we will manage the endowment the Foundation received this year.
- 7:22 Meet and Greet – Kayah Swanson (Board Members) ..... 8 minutes
- A general discussion occurred, and the Board introduced themselves to Kayah.
  - Kayah is a 2024 intern. The Board members were very impressed with her background and experience.
- 7:30 Last Pass Software 9 (Joan) .....5 minutes
- The King County MG program is moving to use this software to better manage the program data and to provide a higher level of safety. The Board will receive information on the new software prior to the November Board meeting.
- 7:35 Volunteer Recognition Event (Linda P, Suzi) .....20 minutes
- The event is scheduled for October 19<sup>th</sup>, from 9:00 am to noon. Light refreshments will be served. Planning is underway and Joan would like the Board members to attend if possible.
- 7:55 Program Update (Sarah).....10 minutes
- The certification process for 2025 is going well.
  - The intern application process for 2025 is well underway with over 200 applications.
  - The clinic leadership team is working on updating the clinic resource boxes for 2025.
  - The DEI team is working with the clinic leadership team to investigate new additional clinic locations to provide greater community outreach.
  - Sarah and her team are finalizing Program goals for 2025.
- 8:05 Treasurer’s Report (Joan for Nancy) .....15 minutes
- Refer to financial information sent prior to the meeting.
  - A general overview and discussion occurred. Income and expenses are tracking closely with our current budget.
  - We are continuing to look at new sources of revenue.
- 8:20 Development Committee (Joan) .....5 minutes
- Planning for the fall campaign is underway.
  - Joan is looking for volunteers to help with the fall event and other Development Committee work.
  - The fall campaign will use postal mail services as well as email contacts.



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- The Foundation is looking at ways to add an option for donation when registering for KG MG sponsored events.
- The Shoreline grant update – the tip sheets have now been translated into 6 languages. These languages are: Spanish, Amharic, Simple Chinese, Korean, Vietnamese and Ukrainian.

- 8:25 BBG Opportunity to Collaborate Gary and Joan) .....15 minutes
- BBG and the KC MGs are working to collaborate on the development of a new bed near the front entrance of the garden.
- 8:40 New business ..... 0 minutes
- No new business.
- 8:40 Adjourn
- Linda K. moved to adjourn; TJ seconded; the motion passed.

**Next meeting:** Thursday, November 14th, 2024, 7 pm to 8:30 pm, on Zoom

References:

See information sent prior to this Board meeting.

Attachments:

None.